

FOUNDATION FOR FORT MILL SCHOOLS
MCCOLLUM FAMILY FUND FOR THE ARTS IN EDUCATION
2018

The McCollum Family has donated the funds for these grants, with the mission of benefiting the students of the Fort Mill School District funding projects that are focused on the arts (music, drama, art, etc.) in the related arts setting, or in the regular classroom.

Three grants will be awarded with a value up to \$500 each, for projects that are focused on the arts (music, drama, art, etc.) in the related arts setting, or in the regular classroom .

Applicants must provide a narrative of their The Arts in Education proposals using the following guidelines. Proposals must meet all standards and guidelines set forth in this document to receive full consideration.

Additional information may be included for clarification.

Please complete the Google form and attach the application, compiled into a single document, at:

[FFMS 2018 Grant Submission Portal](#) (Use CTRL+Click to activate the link)

Only digital submissions via this method will be considered.

Due date is March 9, 2018.

McCollum Arts In Education Grant Guidelines

GRANT PROPOSAL GUIDELINES		Points
<p style="color: red;">All documents must be included in ONE submittal, whether via URL or PDF. Omission of any of the required information described below (including those items that are not scored) will remove the grant application from consideration.</p>		
TITLE AND INFORMATION PAGE		
<ul style="list-style-type: none"> Please use the template in this link for the Title / Information Page: FFMS 2018 Grant Title / Information Page (Use CTRL+Click to activate the link) <p>From the Google Docs document that opens with this link, select the “File” menu and then select “Download As”, and you can select the format in which to download, to append it to the rest of your application/proposal. The information portion of the page is pre-formatted, but the title portion can be as straightforward, or as creative, as you choose.</p>	Not scored	
EXECUTIVE SUMMARY		
<p>Executive summary page should include an explanation of the benefits to the students of the project, a summary of the project, grant amount requested, total dollar amount required (if different from amount requested), and linkable table of contents.</p>		
<ul style="list-style-type: none"> Gives clear, concise description of project 	0 to 35	
PROJECT OBJECTIVES & TIMELINE		
<ul style="list-style-type: none"> Includes specific objectives to achieve project goals 	0 to 20	
<ul style="list-style-type: none"> Includes clear and realistic time line for project implementation 	0 to 10	
BUDGET AND OTHER FINANCIAL SUPPORT		
<ul style="list-style-type: none"> Includes defined, prioritized budget with items supporting project objectives and cost of each. If the project is to purchase items for the classroom, provide an estimate how long these items are expected to last and be of value to the students. 	0 to 15	
<ul style="list-style-type: none"> If additional funds are needed to complete the project, the applicant must provide evidence that those additional funds have been secured and committed. 	Not scored	
PROJECT EVALUATION		
<ul style="list-style-type: none"> Includes specific methods for evaluating effectiveness or outcome of project (questionnaires, surveys, test results, District assessments, etc.) 	0 to 20	
LETTER OF SUPPORT FROM PRINCIPAL		
<ul style="list-style-type: none"> Includes signed letter of support clearly endorsing project on school letterhead 	Not scored	

GRANT PROPOSAL GENERAL INFORMATION

- An individual teacher or several teachers working together can submit an Innovative Classroom Project grant application for a project that brings innovative learning opportunities to individual classrooms or several classrooms.
- McCollum Family The Arts In Education grants will be awarded with a value up to \$500 each. Review your budget to include only the amount required to successfully implement your program. The grant committee will award the amount deemed necessary. Grant winners are not guaranteed the amount requested.
- Applications for the 2018-2019 school year are available now and may be submitted via google form until the deadline at midnight on March 9, 2018.
- Funds must be spent by June 30, 2019.
- The Foundation for Fort Mill Schools will acknowledge each grant application upon receipt. Acknowledged grant materials become the property of the Foundation.
- Applications are evaluated and scored by the Grant Committee. A point value for each section is included on page one. Once scored, the Grants Committee will make award recommendations to the Foundation for Fort Mill Schools Board of Directors.
- Grants from the Foundation for Fort Mill Schools are not intended to provide financial support for programs that are normally funded by the Fort Mill School District's operating budget.
- All materials purchased with grant monies must stay within the Fort Mill School District. If the grant recipient moves to another school within the Fort Mill School District the materials may go with the recipient. If the grant recipients are a team, the materials must remain at the originally awarded school. If the grant winner moves out of district, grant items will remain at the originally awarded school.
- If a balance of grant funds remain after items are purchased, the grant winner must contact the Foundation's director with the remaining amount and issue a formal written request outlining the remaining balance and specific plans as to how the funds will be utilized. The Grant Committee will review the request.
- Grant award notifications will be sent via email no later than Friday, May 4, 2018. Declined requests will also be sent via email to the applicant by May 4, 2018. All applicants may request feedback.
- An Evaluation Report to be completed by grant award recipients at the end of the grant period (not later than June 30, 2019) is required.
- If you have any questions regarding the grant process, contact info@ffms.org .