Foundation for Fort Mill Schools
TEC Dowling Memorial Fund for Technology in the Classroom
2016-2017

Grants to upgrade/implement technology or software or provide technology training that directly impacts the classroom.

TO APPLY: A minimum of one grant will be awarded with a value up to $500.00. Teachers should provide a narrative of their Technology In The Classroom proposals using the following guidelines. Additional information may be included for clarification. In order to receive full consideration, your proposal must meet all the standards and guidelines set forth in this application

Please complete the google form and attach your documents at: http://goo.gl/forms/8Bf5q0hXZ1losnbI2 *Only digital submissions will be considered. Grants submitted on google docs is preferred. We will also accept a PDF emailed to* grants@ffms.org. *If submitting a PDF, all documents must be included as ONE attachment.*
Due date March 3rd, 2017.

TECHNOLOGY IMPLEMENTATION PROPOSAL GUIDELINES	Points
INFORMATION PAGE	
✓ Includes project name, name(s) of applicant, position, school, address, email (work, home) and telephone number (work, home)	**0 to 5**
PROJECT DESCRIPTION	
✓ Gives clear, concise description of the technology that will be implemented	**0 to 20**
PROJECT OBJECTIVES & TIMELINE	
✓ Includes specific objectives to achieve technology project goals	**0 to 10**
✓ Includes clear and realistic time line for project implementation	**0 to 5**
BUDGET AND OTHER FINANCIAL SUPPORT	
✓ Includes defined, prioritized budget with items supporting project objectives and cost of each	**0 to 10**
✓ If additional funds are needed to complete the project a signed letter of support explaining where the funds will come from MUST be included or the grant will not be considered.	n/a
PROJECT EVALUATION	
✓ Includes specific methods for evaluating effectiveness or OUTCOME of project (questionnaires, surveys, test results, District assessments, etc.)	**0 to 10**
LETTER OF SUPPORT FROM PRINCIPAL	
✓ Includes signed letter of support clearly endorsing project on school letterhead	**0 or 5**

OR

TECHNOLOGY TRAINING PROPOSAL GUIDELINES	Points
INFORMATION PAGE	
✓ Includes project name, name(s) of applicant, position, school, address, email (work, home) and telephone number (work, home)	**0 to 5**
TECHNOLOGY TRAINING DESCRIPTION	
✓ Gives clear, concise description of the technology training that will be obtained	**0 to 20**
TRAINING OBJECTIVES & TIMELINE	
✓ Includes specific objectives of training and how you will implement it	**0 to 10**
✓ Includes time line for training and implementation in the classroom/school	**0 to 5**
BUDGET AND OTHER FINANCIAL SUPPORT	
✓ Includes defined, prioritized budget	**0 to 10**
✓ If additional funds are needed to complete the project a signed letter of support explaining where the funds will come from MUST be included or the grant will not be considered.	n/a
TRAINING EVALUATION	
✓ Includes specific methods for evaluating effectiveness or OUTCOME of training (questionnaires, surveys, test results, District assessments, etc.)	**0 to 10**
LETTER OF SUPPORT FROM PRINCIPAL	
✓ Includes signed letter of support clearly endorsing project on school letterhead	**0 or 5**

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PROMOTING EXCELLENCE IN EDUCATION

• An individual teacher or several teachers working together can submit a "*Technology in the Classroom"* grant application for a project that brings the technology into the classroom setting or for training in technology.

• Funding is available <u>UP TO</u> $500.00 with a minimum of **one** Technology in the Classroom grant awarded. Review your budget to include only the amount <u>required</u> to successfully implement your program. The grant committee will award the amount deemed necessary. Grant winners are not guaranteed the amount requested.

• Applications are available now and may be submitted via google form until the deadline at midnight on March 3, 2017.

• Funds must be spent by June 30th, 2017.

• **Online submissions only at <u>http://goo.gl/forms/8Bf5q0hXZ1losnbI2</u>**

• The Foundation for Fort Mill Schools will acknowledge each grant application upon receipt. Acknowledged grant materials become the property of the Foundation.

• Applications are evaluated and scored by the Grant Committee. A point value for each section is included on page one. Additional information may be requested from the applicant or school administrators. Once scored, the Grants Committee will make award recommendations to the Foundation for Fort Mill Schools Board of Directors.

• Grants from the Foundation for Fort Mill Schools are not intended to provide financial support for programs that are normally funded by the Fort Mill School District's operating budget.

• All materials purchased with grant monies must stay within the Fort Mill School District. If the grant recipient moves to another school within the Fort Mill School District the materials may go with the recipient. If the grant recipients are a team, the materials must remain at the originally awarded school. If the grant winner moves out of district, grant items will remain at the originally awarded school.

• If a balance of grant funds remain after items are purchased, the grant winner must contact the Foundation's director with the remaining amount and issue a formal written request outlining the remaining balance and specific plans as to how the funds will be utilized. The Grant Committee will review the request.

• Grant award notifications will be sent via email and if possible, recipients will be recognized at a School Board of Trustees meeting. Declined requests will also be sent via email to the applicant. All applicants may request feedback.

• An Evaluation Report to be completed by grant award recipients at the end of the grant period is required.

• If you have any questions regarding the grant process, contact info@ffms.org .

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